



March 5, 2024

Dear Industry Stakeholders:

On January 30, 2024, the Board of County Commissioners (BCC) moved to amend the Equal Business Opportunity (EBO) Ordinance to increase the gross revenue size standards for small business enterprises (SBE). The new standards are as follows:

- Construction: \$13 million
- CCNA Professional Services: \$7 million
- Non-CCNA Professional Services: \$5.7 million
- Goods: \$7 million
- Other Services: \$5.7 million

In addition, SBEs that graduate while working on a contract with a Small, Minority and/or Women Business goal will continue to count towards the established goal. **These two changes are subject to a vote by the BCC on March 12 to enact an amendment to the EBO Ordinance. The changes will then take effect when the amendment is filed with the State of Florida, Department of State.**

If your annual revenue, averaged over the past three (3) years, does not exceed the proposed revised size standards, you are eligible to apply for certification. A notification will be placed on the EBO website when the amendment is effective and when you may submit your application. The EBO website is [Office of Equal Business Opportunity Home \(pbcgov.org\)](http://pbcgov.org).

As you are aware, the EBO Office has up to ninety (90) business days to process a completed application. If you are currently on a project, you may choose to expedite your application in which the certification will be processed within twenty (20) business days for a fee of \$300.00. You can find instructions to submit your electronic application on the EBO website under the Documents tab.

I have attached a copy of the proposed EBO Ordinance Amendment for your convenience. If you have questions, please contact your former EBO Specialist or our office at 561-616-6840.

Sincerely,

Tonya Davis Johnson, Director

cc: Palm Beach County Board of County Commissioners
Verdenia Baker, County Administrator
Reginald Duren, Assistant County Administrator
Denise Coffman, County Attorney
Richard Sena, Assistant County Attorney

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Equal Business Opportunity**
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